

**UNITED STATES DISTRICT COURT CENTRAL
DISTRICT OF CALIFORNIA**

**APPLICATION FOR ADMISSION TO THE BAR OF
THE CENTRAL DISTRICT OF CALIFORNIA:
INSTRUCTIONS**

Except as provided in Local Rule 83-2.1.3, 83-2.1.4, 83-2.1.5, and 83-4.5, an appearance before the Court on behalf of another person, an organization, or a class may only be made by members of the Bar of this Court. Active members in good standing of the State Bar of California may apply for admission to the Bar of this Court by completing this *Application for Admission to the Bar of the Central District of California* (Form G-60), submitting it online, and paying the [required fee](#) by credit or debit card at the time of submission. Applicants for State Bar membership who have passed the California Bar Examination, completed all other prerequisites for membership in the State Bar, and been sworn in to the State Bar, but who have not yet received a State Bar Number, may submit an *Application for Admission to the Bar of the Central District of California*, but be advised that such applications will not be processed until the Court determines that a State Bar Number has been issued to the applicant. (If you receive your State Bar Number after submitting your application, send an e-mail to cacd_attyadm@cacd.uscourts.gov to update your application with this information and expedite your admission.) Applicants must certify that they are familiar with this Court's Local Civil and Criminal Rules, and with the Federal Rules of Civil Procedure, Criminal Procedure, and Evidence. The Local Rules of the Central District are available on the Court's website at www.cacd.uscourts.gov/court-procedures/local-rules.

APPLICATIONS MUST BE SUBMITTED ONLINE

Your application for admission to the Bar of this Court must be submitted online. Complete the *Application for Admission to the Bar of the Central District of California*, print it, and sign and date both the application itself and the Oath of Attorney. Electronic signatures are not accepted. Scan the signed application to a Portable Document Format (PDF) file, and then visit www.cacd.uscourts.gov/attorneys/admissions and click the "Apply Online" button to upload your form, pay the fee, and complete the application process.

SWEARING-IN CEREMONIES

Submission of the completed and signed *Application for Admission to the Bar of the Central District of California*, with the required fee, online, is all that is required. It is not necessary to be sworn in by a judge of this Court in order to be admitted to the Bar of this Court. Note that if you participate in a group swearing-in ceremony organized by a law school or other organization in which applicants are sworn in to both the State Bar of California and the Bar of this Court, you must nonetheless submit a completed *Application for Admission to the Bar of the Central District of California*, with the required fee, online, or your admission will not be processed.

ADMISSION

Your admission to the Bar of this Court will not be effective until we have received your completed application and payment, and have reviewed your application to ensure you are qualified for admission. Once your eligibility has been confirmed, you should receive your CM/ECF login and password within a few days. Your admission certificate should be mailed to you within approximately four to five weeks. If you do not receive your certificate, you may send an e-mail to cacd_attyadm@cacd.uscourts.gov.

**UNITED STATES DISTRICT COURT
CENTRAL DISTRICT OF CALIFORNIA
APPLICATION FOR ADMISSION TO THE BAR
OF THE CENTRAL DISTRICT OF CALIFORNIA**

I, _____,
(Type your name as it is currently on record with the State Bar of California.)

hereby apply for admission to the Bar of the Central District of California. (Check one:)

- I am an active member in good standing of the State Bar of California, admitted on _____ .
My California Bar Number is _____ . Date
- I have not yet received my Bar Number, but I passed the California Bar Exam administered in February July _____
and I was sworn in to the State Bar on _____ . Year
Date

I will submit with this Application the following fee. (Check one:)

- \$226.00 (for lawyers admitted to the California Bar less than 3 years before the date of this Application)
- \$276.00 (for lawyers admitted to the California Bar 3 or more years before the date of this Application)

My business information is as follows:

Firm Name: _____
Address: _____
City: _____ State: _____ Zip Code: _____
Telephone Number: _____ Fax Number: _____
E-mail address: _____

My residence information is as follows (complete this section only if no business information is provided above):

Address: _____
City: _____ State: _____ Zip Code: _____
Telephone Number: _____ E-mail address: _____

I understand that, pursuant to Local Rule 83-2.4, I am responsible for notifying the Clerk of Court within 5 days of any change in my name or business information (or residence information, if I do not maintain a separate business address). (**Note:** Attorneys who are registered CM/ECF Users (see Local Rule 5-4.1.3) will satisfy this requirement by updating their information directly in CM/ECF, as required by Local Rule 5-4.8.) I further understand that I must file and serve notice of any such change in any case pending at the time in which I am counsel of record.

My area of specialty is (check all that apply): Civil Criminal Bankruptcy Other: _____

Have you previously registered as a CM/ECF User in the Central District of California? Yes No

If yes, was your CM/ECF User account associated with the e-mail address provided above? Yes No:

Previous E-Mail Used (if applicable)

You must be registered for the Court's Case Management/Electronic Case Filing ("CM/ECF") System to be admitted to the Bar of this Court. Submission of this application will constitute your registration (or re-registration) as a CM/ECF User. If you are determined to be qualified for admission to the Bar of this Court, you will either be issued a new CM/ECF login and password, or the existing account you identified above will be associated with your admission record. Pursuant to Local Rule 5-3.2.2, registering as a CM/ECF User is deemed consent, for purposes of Fed. R. Civ. P. 5(b)(2)(E), to electronic service of documents through the CM/ECF System. You have the right to withhold or revoke your consent to electronic service at any time; simply complete and return a Central District Electronic Service Exemption Form (Form G-05, available from the Court's website). If the Court receives an Electronic Service Exemption Form from you, you will no longer receive notice by e-mail when Court orders or other documents are filed in cases in which you are counsel of record; instead, copies of such documents will be sent to you through the mail.

List all courts to which you have been admitted and the current status of your membership (add pages if needed):

<u>Name of Court</u>	<u>Date of Admission</u>	<u>Active Member in Good Standing? (if not, please explain)</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Have you ever been suspended from the bar of any court? Yes No

Have you ever been disbarred from the bar of any court? Yes No

Have you ever resigned from the bar of any court while disciplinary proceedings were pending? Yes No

If you answered "yes" to any of these questions, please explain (add pages if needed):

I declare under penalty of perjury that all of the above information is true and correct, and that I am familiar with this Court's Local Civil and Criminal Rules, the Federal Rules of Civil and Criminal Procedure, and the Federal Rules of Evidence.

Date

Signature of Attorney

OATH OF ATTORNEY

I, _____, do solemnly swear (or affirm) that I will support and defend the constitution of the United States; that I will bear true faith and allegiance to the Government of the United States; that I will maintain the respect due to the Courts of Justice and Judicial Officers; and that I will demean myself as an attorney, proctor, advocate, solicitor and counselor of this Court uprightly, according to law (so help me God).

Date

Signature of Attorney

FOR CLERK'S USE ONLY

Fees paid on: _____

Received By: _____

Admission Date: _____

Sent to Vendor To Prepare Certificate on

Entered in Attorney Database on: _____

By: _____