

APPENDIX 1

PROPOSED SCHEDULING ORDER DEADLINES

The following actions shall be completed by the date indicated.² The dates indicated are the standard for most cases. Counsel should be prepared to explain the need for requested changes.

_____	Deadline for motions to transfer
(1 week after mgmt conf.)	
_____	Deadline to add parties
(6 weeks after mgmt conf.)	
_____	If parties plan to mediate, state date parties propose. This should be as early as possible, to avoid expense.
_____	Plaintiff's disclosure of expert testimony pursuant to Fed. R. Civ. P. 26(a)(2) and Local Rule CV-26(b).
(10 weeks after mgmt conf.)	
_____	Deadline for Plaintiffs to file amended pleadings. A motion for leave to amend is not necessary.
(12 weeks after mgmt conf.)	
_____	Defendant's disclosure of expert testimony pursuant to Fed. R. Civ. P. 26(a)(2) and Local Rule CV-26(b).
(16 weeks after mgmt conf.)	
6 weeks after disclosure of an expert is made	Deadline to object to any other party's expert witnesses. Objection shall be made as a motion to strike or limit expert testimony, and shall be accompanied by a copy of the expert's report in order to provide the court with all the information necessary to make a ruling on any objection.
_____	Deadline for Defendant's final amended pleadings. A motion for leave to amend is not necessary.
(14 weeks after mgmt conf.)	
_____	Deadline for motions to dismiss, motions for summary judgment, or other dispositive motions.
(14 weeks after mgmt conf.)	
_____	All discovery shall be commenced in time to be completed by this date.
(24 weeks after mgmt conf.)	

² If a deadline falls on a Saturday, Sunday, or a legal holiday as defined in Fed. R. Civ. P. 6, the effective date is the first federal court business day following the deadline imposed.

(5 weeks before docket call)

Notice of intent to offer certified records

(5 weeks before docket call)

Counsel and unrepresented parties are each responsible for contacting opposing counsel and unrepresented parties to determine how they will prepare the Joint Final Pretrial Order, *see* Local Rule CV-16(b), and Joint Proposed Jury Instructions and Verdict Form (or Proposed Findings of Fact and Conclusions of Law in non-jury cases).

(4 weeks before docket call)

Video Deposition Designations due. Each party who proposes to offer a deposition by video shall serve on all other parties a disclosure identifying the line and page numbers to be offered. All other parties will have seven calendar days to serve a response with any objections and requesting cross examination line and page numbers to be included. Counsel must consult on any objections, and only those which cannot be resolved shall be presented to the court. The party who filed the initial Video Deposition Designation is responsible for preparation of the final edited video in accordance with all parties' designations, and the court's rulings on objections.

(3 weeks before docket call)

Motions in limine due.
File Joint Final Pretrial Order. *See* Appendix D to the Local Rules.

(2 weeks before docket call)

Response to motions in limine due.³
File objections to witnesses, deposition extracts, and exhibits listed in Joint Final Pretrial Order.⁴ **This does not extend the deadline to object to expert witnesses.**
File Proposed Jury Instructions/Form of Verdict (or Proposed Findings of Fact and Conclusions of Law in non-jury case).

³This is not an invitation or requirement to file written responses. Most motions in limine can be decided without a written response. But, if there is particularly difficult or novel issue, the court needs some time to review the matter. To save time and space respond only to items objected to. All others will be considered to be agreed. Opposing counsel **shall confer** in an attempt to resolve any dispute over the motions in limine within five calendar days of the filing of any response. The parties shall notify the court of all the issues which are resolved.

⁴Within five calendar days after the filing of any objections, opposing counsel **shall confer** to determine whether objections can be resolved without a court ruling. The parties shall notify the court of all issues which are resolved. The court needs a copy of the exhibit or the pertinent deposition pages to rule on the objection.

Date will be set by court.
Usually within 10 days prior
to docket call.

If numerous objections are filed the court may set a
hearing to consider all pending motions and objections.

Date will be provided by
Court. Usually 9 months
From management conf.

Docket call and Final Pretrial at 9:00 a.m. This is the date
the parties should be prepared to try the case. The parties
should provide the court with two copies of Exhibit list,
using form from District Clerk's Office. Absent agreement
of the parties, this should not have exhibits which were not
listed in the Final Pre trial Order, but may have some
deletions depending on rulings on objections.

Day after Docket Call

9:00 a.m. Jury selection and trial. The case will then be
tried in order with other cases on the docket. Depending on
disposition of other cases on court's docket, jury selection
may be the following week. About a month before docket
call, counsel may wish to consult with counsel for the other
cases on the docket for that month to determine whether
their cases are likely to settle.