

**IN THE UNITED STATES DISTRICT COURT
FOR THE NORTHERN DISTRICT OF CALIFORNIA
SAN JOSE DIVISION**

Case No. _____

**STANDING ORDER REGARDING
CASE MANAGEMENT IN CIVIL CASES**

This order sets forth requirements for initial case management in all civil matters assigned to District Judges Ronald M. Whyte, Lucy H. Koh, Edward J. Davila, and Beth Labson Freeman, and Magistrate Judges Howard R. Lloyd, Paul S. Grewal and Nathanael Cousins. All papers filed must include the case number of the action followed by the initials of the assigned district judge or magistrate judge and, if applicable, the initials of the magistrate judge to whom the action is referred for discovery or other pretrial activity.

Plaintiff shall serve a copy of this Standing Order on all parties to this action and on all parties subsequently joined, in accordance with Fed.R.Civ.P. 4 and 5. Following service, plaintiff shall file a certificate of service in accordance with Civil L.R. 5-6(a).

All disclosure or discovery disputes in cases assigned to district judges are referred to the assigned magistrate judge for determination pursuant to Fed.R.Civ.P. 72(a). Magistrate judges themselves handle disclosure and discovery disputes in the cases assigned to them.

Before selecting a hearing date for a motion before any of the judges of the San Jose Division, counsel must confer with opposing counsel to determine that the proposed hearing date will not cause undue prejudice.

Civil motions under Civil L.R. 7-2 in cases assigned to Judge Whyte may be noticed for hearing on any Friday at 9:00 a.m.

Civil motions under Civil L.R. 7-2 in cases assigned to Judge Koh may be noticed for hearing only after contacting Judge Koh's Courtroom Deputy, Stacy Sakamoto, at 408-535-5346 and obtaining an available date. Parties must file their notice of motion, memorandum of points and authorities, and proposed order the same day that the parties obtain a hearing date from Ms. Sakamoto or the next business day. Otherwise, parties must obtain a new

1 hearing date from Ms. Sakamoto.

2 Civil motions under Civil L.R. 7-2 in cases assigned to Judge Davila may be noticed for
3 hearing only after contacting Judge Davila's Courtroom Deputy, Elizabeth Garcia, at 408-535-5356.

4 Civil motions under Civil L.R. 7-2 in cases assigned to Judge Freeman may be noticed for
5 hearing only after contacting Judge Freeman's Courtroom Deputy, Tiffany Salinas-Harwell at
6 408-535-5381.

7 Civil motions under Civil L.R. 7-2 in cases assigned to Magistrate Judge Lloyd may be
8 noticed for hearing on any Tuesday at 10:00 a.m.

9 Civil motions under Civil L.R. 7-2 in cases assigned to Magistrate Judge Grewal may be
10 noticed for hearing on any Tuesday at 10:00 a.m.

11 Civil motions under Civil L.R. 7-2 in cases assigned to Magistrate Judge Cousins may be
12 noticed for hearing on any Wednesdays at 1:00 p.m.

13 Pursuant to Fed.R.Civ.P. 16 and 26 and Civil L.R. 16-10(a), a Case Management Conference
14 will be held on _____ at _____, at the United States
15 Courthouse, 280 South First Street, San Jose, California. This conference may be continued only by
16 court order pursuant to Civil L.R. 16-2(e). Parties may not stipulate to continue a Case Management
17 Conference without court approval.

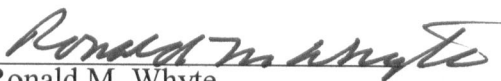
18 Pursuant to Civil L.R. 16-3, in advance of the Case Management Conference, counsel shall
19 confer with their respective clients and opposing counsel for the purposes specified in Fed.R.Civ.P.
20 26(f), Civil L.R. 16-8 and 16-9, and in patent cases, Patent L.R. 3-1 through 3-6. A meaningful meet
21 and confer process prior to the Case Management Conference and good faith compliance with the
22 requirements of this Order are essential elements of effective case management. Failure to meet and
23 confer, to be prepared for the Case Management Conference or to file a Joint Case Management
24 Conference Statement may result in sanctions. Parties may, but are not required, to attend the Case
25 Management Conference.


26 In all "E-filing" cases when filing papers in connection with any motion for determination by
27 a judge, the parties shall, in addition to filing papers electronically, lodge with chambers a printed
28


1 copy of the papers by the close of the next court day following the day the papers are filed
2 electronically. These printed copies shall be marked "Chambers Copy" and shall be submitted to the
3 Clerk's Office, in an envelope clearly marked with the Judge's name, case number and "E-filing
4 Chambers Copy." Parties shall not file a paper copy of any document with the Clerk's Office that
5 has already been filed electronically.

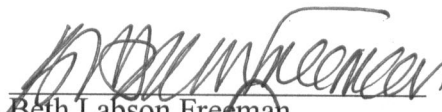
6 IT IS SO ORDERED.

7 Dated: October 1, 2014

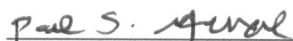
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9 Ronald M. Whyte
10 United States District Judge

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12 Lucy H. Koh
13 United States District Judge

14 
15 Edward J. Davila
16 United States District Judge

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18 Beth Labson Freeman
19 United States District Judge

20 
21 Howard R. Lloyd
22 United States Magistrate Judge

23 
24 Paul S. Grewal
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26 
27 Nathanael Cousins
28 United States Magistrate Judge