

MARCIA M. WALDRON

UNITED STATES COURT OF APPEALS

TELEPHONE

CLERK

FOR THE THIRD CIRCUIT

215-597-2995

21400 UNITED STATES COURTHOUSE

601 MARKET STREET

PHILADELPHIA 19106-1790

www.ca3.uscourts.gov**INSTRUCTIONS FOR ADMISSION**

An Attorney who has been admitted to practice in the Supreme Court of the United States, any United States Court of Appeals, any United States District Court, the District Court of the Virgin Islands, or the highest appellate court of any state or territory, and whose private and professional character is good, may be admitted to practice in this Court upon motion of a member of the bar of this Court. All applications must be accompanied by an Original Certificate from one of the **courts** to which you have already been admitted evidencing your admission and present good standing.

Local Appellate Rule 46.1 requires that an applicant seeking admission be familiar with the contents of the Federal Rules of (1) Civil and Criminal Procedure, and (2) Appellate Procedure, as well as with the Local Appellate Rules (“LARs”) and Internal Operating Procedures (“IOPs”) of this Court. The rule further provides that the applicant read and understand those provisions of these rules dealing with briefs, motions, and appendices. Each applicant is required to attest to the foregoing when she/he signs Part I of the application for admission. A copy of the Local Appellate Rules and IOPs is enclosed.

Admission may be by oral motion in open court or by mail on written motion, pursuant to the provisions of Local Appellate Rule 46.1(c) and (d).

Please file in the Clerk's Office the following documents:

- (1) The completed application form, together with a check for **\$216.00¹** made payable to: Clerk, U.S. Court of Appeals.
 - (a) For admission in Open Court, complete **Only** Part I.
 - (b) For admission on Written Motion, complete Part I **and** Part II. (**NOTARIZE**)
- (2) Certificate of Good Standing (**ORIGINAL ONLY**), dated within one year, evidencing your admission to one of the courts listed above.
- (3) The completed Attorney's Registration Card. Please **sign**.

Your completed application, together with the necessary documents, must be filed in the Clerk's Office at least two (2) days in advance of the date of your admission in open court. You are asked to appear in the Clerk's Office with the Attorney who will move for your admission at least one-half hour prior to the time when the Court is scheduled to convene. Because the opening time varies, it is requested that you call the business day prior to that on which you intend to seek admission to ascertain what time you and your sponsor need appear.

* Disclosure of an Attorney's Social Security Number is requested solely for purpose of verifying the identity of the Attorney as a member of the bar of this Court. It will remain part of your confidential file. Your willingness to furnish this information is entirely voluntary.

NOTE: If your application is being made in connection with an appeal presently pending in this Court, please provide this office with the Circuit Court Docket Number(s) and Caption(s) of the Appeal(s).

REV. 10/27/11

¹Effective November 1, 2011 admission fee increased from \$190.00 to \$216.00

UNITED STATES COURT OF APPEALS FOR THE THIRD CIRCUIT

APPLICATION FOR ADMISSION TO PRACTICE

PART I -- TO BE COMPLETED BY ALL APPLICANTS

The undersigned hereby makes application for admission to practice and in support of his or her application states that he or she has been admitted to practice in the _____ and is at present a member of the bar of that court in good standing.

In compliance with Rule 46.1 of the Local Appellate Rules of the United States Court of Appeals for the Third Circuit, I represent that I am familiar with the contents of the Federal Rules of (1) Civil and Criminal Procedure, and (2) Appellate Procedure, as well as with the Local Appellate Rules and Internal Operating Procedures of this Court, and I further represent that I have read and understand those provisions of the above documents dealing with briefs, motions and appendices.

Applicant's Signature

Firm Name: _____

Office Address: _____

MOTION AND CERTIFICATE

I, _____, a member of the bar of the United States Court of Appeals for the Third Circuit hereby move the admission of (PRINT THE NAME OF THE APPLICANT) _____ to practice in the said court and certify that he or she possesses the necessary qualifications and that his or her private and professional character is good.

Sponsor's Signature

NOTE: The name of the person signing above will appear on your formal certificate. Should this individual be a judge, please indicate so on this form.

PART II -- TO BE COMPLETED FOR ADMISSION ON WRITTEN MOTION ONLY

I, _____, do solemnly swear (or affirm) that I will demean myself as an attorney and counselor of this Court, uprightly and according to law; and that I will support the Constitution of the United States.

Applicant's Signature

SUBSCRIBED AND SWORN TO
BEFORE ME THIS DAY
OF _____, 201_

(This oath to be sworn to before a Notary Public, or any other person authorized to administer oaths, and the seal affixed.)

**U.S. COURT OF APPEALS FOR THE THIRD CIRCUIT
ROLL OF ATTORNEYS REGISTRATION CARD**

For Office Use Only. Do not type in these spaces	Last Name	First name	Middle Initial	Date of Admission
	SPONSOR:			

(Applicant's Signature) X

Firm Name:

Business Address (Number and Street)			Social Security Number	
City	State	Zip Code	Business Telephone Number	
Home Address (Number and Street)			Date of Birth (Numbers)	
City	State	Zip Code	Home Telephone Number	

See reverse for additional information, if any.

Disclosure of an attorney's social security number is requested solely for purposes of verifying the identity of the attorney as a member of the bar of this court. It will remain part of your confidential file.

Your willingness to furnish this information is entirely voluntary.